**24th Conference 3rd April 2023**

The twenty-fourth meeting was held was held via videoconference using the Zoom platform at 1600 Hrs CET on the above date.

During this meeting all leading coordinators and teachers from all 5 countries were present. The main content was to discuss information about the mobility to the Portugal (C5).

1. The meeting started with the coordinator from Czech Republic briefly showing everyone information about tasks required with respect to the C5 mobility and a few minor administration points.
   1. Confirmation of all countries paying hotel invoices prior to the mobility.
   2. Links required for music used during the C4 mobility.
   3. Location of the C1 Student Attendance list.
   4. Several newsletters from mobilities have currently not been submitted.
2. The coordinator from the Portugal spoke briefly about some aspects of the C5 mobility. This took the following form:
   1. All countries to provide flight times and numbers.
   2. Confirmation that permission certificates were not required by all countries with reference to the canoeing activity during the mobility.
   3. Tasks – Presentations of each school about ecology and electrical usage to be completed prior to the mobility. Carbon footprint form and links have been sent in earlier emails.
   4. Minor changes to the programme of events during the mobility.
   5. Detailed explanation of the budget.
3. The coordinator from the Czech Republic spoke about the new eTwinning platform in respect to the problems of transferring information from the old to new platforms.
4. The next meeting will possibly be held prior C5 if required, otherwise it is scheduled to take during the C5 mobility on 12th May 2023.